**TOCKENHAM PARISH COUNCIL**

October 2021

Dear Councillor,

You are summoned to a Meeting of the **Tockenham** **Parish Council,** which will be held on **Wednesday 17h November 2021** at 7p.m in the Village Hall in line with latest Covid legislation, with covid safely measures in place.

Rita Harris

Tockenham Parish Clerk

**NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.**

**ORDINARY AGENDA:**

**Public Question Time –** an opportunity for members of the public to address the Council on any Council matter. In light of coronavirus any questions to be submitted to the clerk before the meeting

**Reports from Wiltshire Councillor**

**1. Apologies for absence**

**2. Declaration(s) of Interest - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007**

**3. Minutes –** Toreceive and sign as a true record the Minutes of

AnnualParish CouncilMeeting held 8th September 2021 **(Draft minutes previously circulated)**

**4. Clerks Report –**

 Various Covid updates

 RWB Our Community Matters

 Wessex Community Action newsletter

 Parish update from Wiltshire Police

 Councillor and Clerk training sessions

 Briefing Note 21-15 - Climate Strategy and Natural Environment Plan

 Consultation

 Virtual Meeting to discuss the Future of our High Streets – 2/11/21

 Neighbourhood Planning Webinar – 9/11/21

 Local Plan Consultation Report

 WALC Newsletters – Note various training offers

 Town and Parish Meeting Notes – from 8th October

 Community Safety Meeting Minutes

 Wiltshire PCC – Public Survey and Consultation – to 14th November

 Next CATG Meeting – 15th December

 Briefing Note 21-18 – Community Governance Review (Tockenham not included)

 Briefing Note 21-19 – Update on Leisure Centres Transferring to Wilts Council

 Briefing Note 21-20 – Community Environmental Toolkit

 Briefing Note 21-21 – Renewable Energy Policy

 Briefing Note 21-22 – Covid 19 Update – recommended measures

 Briefing Note 21-23 – Democratic Meetings in Person

 Message from Philip Wilkinson – Speeding and Support for Community Speed Watch Teams

All previously circulated

**5. Planning** – To confirm responses to following applications as being the official responses from the Parish Council as a Statutory Consultee –

**21/00101/ENF Land South West of 20 The Hillocks, Lyneham** change of useof an agricultural building for the keeping of greyhounds. Opposed by Parish Council. Awaiting decision from Wiltshire Council. Application refused by Wiltshire Council 28.07.21. Wiltshire Council enforcement still overseeing this.

Pound Farm, Lyneham – “Reserved Matters Application” for land at Pound Farm submitted on 16/10/21

**6. Finance and Administration -** To consider financial matters and to pass for payment.

**Invoices to be approved**

1. Clerks Salary - £334.50 (calculated as one normal 2 monthly payment plus 3 weeks)
2. HMRC Clerk Salary – TBC
3. New mower – now purchased - £1,230
4. Winter flowers for village - £28.50 – to JM
5. Flowers for ex clerk - £35 – to DK
6. Petrol for mower - £6 – to DK
7. Poppy Wreath - £25 – to DK
8. GDPR Data Protection Fee - £40 by 29/11
9. Balance fee for lease - £7 to Bevirs

Invoices approved. Proposed by Seconded by

 To note Bank balance £26964.22 as at 1st October 2021

Income and Expenditure

Documents circulated to councilors before meeting

* Council Tax Setting Timetable – draft base figures from WC by 5/11/21
* Council to set budget and precept for 22/23

**7. Highway Matters**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Issue**  | **Date reported**  | **By whom**  | **To whom**  | **Progress**  |
| Minor signage C120 and C130. Red triangle signs no footway for 500 metres and 200 metres. | Feb 2020  | DK  | Area Board  | Approved by CATG, who will pay 50% of costs Signs installedPart payment will be requested by Wiltshire Council - Not yet requested 08/09/21.  |
| C130 Tockenham Corner to village  |   | GC  |   | Thames Water have now confirmed that they are not prepared to do any further work. PC decided not to pursue.KW to attend meeting Monday (13/09) to decide action plan re missing culvert.  |
| Orchard Lane  | July 2020  | DK  |   | Ongoing  |
| Blocked culverts, inc. by Greenway Farm    |   | GC  | Wiltshire Council  | Wiltshire Council conducted work within their remit to clear and issued report about work completed. Culverts at Greenway have been cleared and jetted by Wiltshire Council. Raised issues re upstream side. KW satisfied good communication with landlords.Update on flooding situation on C120 just before Mermaid Cottage - KW  |
| Footpath steps by 38 Tockenham  | Feb 2021  | 2complaints from residents’ ref need for repair.  |   | To consider getting in contractor These have been repaired several times but are damaged by passing large vehicles. Several possible solutions, **Action:** DK to investigate  |
| Parish Steward Visits 2021 15th September 13th October and 10th November.  |   |   |   | Any issues to be reported to KW for parish steward’s next visit Show of appreciation? |
| Collapsed handrails at 4 + 5 Tockenham |   |   |   | KW reported as issue.Update |
| A3102 Verges  |   |   |   | Email from resident asking if verges can be cut earlier.Verges are overgrown to encourage flowers to seed. They are only cut if causing an obstruction.Query as to timing of next year’s cutting as major issue when coming from A3102. |

**9. Play Area**

**10. Lease for Village Storage Unit update**

**11. Website including amalgamation with village website**

**12. Councillors and clerk’s emails and training**

**13. Email disclaimers**

**14. Village Christmas tree**

**15. Area Board Meeting 29th September, virtual meeting.**

**16. Working in Partnership to Tackle Isolation and Loneliness Meeting 19th October – DK may attend.**

**17. Wild Peacocks around village.** DK has written to DEFRA.

**18. Abattoir – Query on hours of operation from resident**

**19. Tockenham Climate Strategy – to discuss**

**20. Defibrillator Report**

**21. Time Team Plaque – unveiling?**

**22. Need for Metro Count?**

**23. Dates for future meetings.**

 **Councillors Reports and Items for Next Meeting**

 **Date of Next Meeting: 06th January 2022?**